

## SCHOOL OF BUSINESS AND MANAGEMENT SCIENCES JANUARY 2019 INTAKE

### DIPLOMA IN MICROFINANCE

Applications for admission into the Diploma in Microfinance are invited from candidates who meet the below specified entry requirements. Commencing in January 2019, this one-year programme is offered over weekends and public holidays. The Diploma programme gives students an in-depth understanding of the best practices, current technological developments, managerial acumen and strategic techniques that effectively drive economic growth through competent microfinance enterprise development.

The Diploma in Microfinance Programme is targeted at loan officers, middle and senior level management of any institution offering financial services to the low income markets, including commercial banks, consumer lenders, and microfinance institutions. It is also relevant for consultants and staff of policy making entities such as donors or government departments.

Upon completion, a successful candidate should have mastered at a minimum:

1. An understanding of key issues related to client protection and provisions compliance requirements of the Reserve Bank of Zimbabwe.
2. An ability to measure the financial performance of an institution offering financial services to the low-income market and compare against international benchmarks.
3. An understanding of the depth and maturity of the global microfinance sector.
4. An ability to analyze a micro lending methodology and determine its strengths and weaknesses, sustainability, and appropriateness for the client market being served.
5. Design, develop, implement and manage Financial Inclusion programs and solutions for MFIs.
6. Perform Microfinance activities in a professional manner according to best local, regional and international standards and ethics.

### Entry Requirements

At least 5 'O' Levels Including English Language and Mathematics.

A minimum of two years' experience in Microfinance and or related fields.

**OR**

Certificate in Microfinance or its equivalent

### HOW TO APPLY

- Application forms are obtainable from the Institute at a non-refundable fee of **\$25.00** for Zimbabweans and **\$50.00** for international applicants.
- You can also download the form from our website: [www.hit.ac.zw](http://www.hit.ac.zw) and deposit the application fee into the HIT Bank Account: **CBZ, Account Number: 02420583120037, Swift Code: COBZZWHA Branch Sort Code: 6120, Harare SAPPHIRE Branch.**
- *Before making payment through the Bank, applicants must visit our website and obtain a reference number which is used when depositing the application fee.*
- Candidates who wish to apply on-line should visit the University website; [www.hit.ac.zw](http://www.hit.ac.zw)

The completed form should be accompanied with certified copies of the following:

- a) **Relevant academic and or professional certificates, result slips or transcript.**
- b) **National Identity Card or first three pages of a candidate's passport**
- c) **Birth certificate**
- d) **Bank Deposit Slip or Cash receipt**

The closing date for receipt of completed application forms is **Friday 9 November 2018 at 1600 hrs.** Late applications will be considered up to **Friday 23 November 2018** upon payment of \$50.00 late application fee.

### For further enquiry contact:

The Assistant Registrar-Admissions

Harare Institute of Technology

P O Box BE 277

Belvedere

HARARE

Tel: 0242 741422 – 24, 741426 – 33, 741435 – 36

E-mail: [admissions@hit.ac.zw](mailto:admissions@hit.ac.zw)