

TELEPHONE NUMBERS

Cell Phone: Home:

E-Mail: Office or other contact number:

N.B: All correspondence will be forwarded to the above address.

SECTION 2

FOR OFFICIAL USE ONLY

CERTIFICATES RECEIVED/VERIFIED

Birth	<input type="checkbox"/>	Receipt	<input type="checkbox"/>
Marriage	<input type="checkbox"/>	Acknowledge	<input type="checkbox"/>
ND	<input type="checkbox"/>	Prev	<input type="checkbox"/>
HND	<input type="checkbox"/>	Ref Asked	<input type="checkbox"/>
'O' Level	<input type="checkbox"/>	School	<input type="checkbox"/>
'A' Level	<input type="checkbox"/>	College	<input type="checkbox"/>
School	<input type="checkbox"/>	Other	<input type="checkbox"/>
University	<input type="checkbox"/>		
App No.	<input type="checkbox"/>	Refs Received	<input type="checkbox"/>
Normal	<input type="checkbox"/>	School	<input type="checkbox"/>
Special	<input type="checkbox"/>	College	<input type="checkbox"/>
Mature	<input type="checkbox"/>	Other	<input type="checkbox"/>
Repeat	<input type="checkbox"/>	Coded	<input type="checkbox"/>
		Letter (R, NQ)	<input type="checkbox"/>
		P/A	<input type="checkbox"/>

SECTION 3

3. Notes to all applicants

- 3.1 All applicants must complete all sections of the application form carefully and legibly. If the Institute discovers that any information submitted by the applicant is false, the Institute will reject that application and may refer the matter for legal action.
- 3.2 All applicants must endorse at the bottom of this page that they have understood the notes given below and that they agree to their application being considered under the conditions outlined below.
- 3.3 Applicants should submit this form to the Senior Assistant Registrar, Admissions, HIT, P O Box BE 277, Belvedere, Harare, Zimbabwe.
- 3.4 All applicants MUST submit with this form, photocopies (not originals) of all qualifications/certificates referred to in the application, including birth certificates. The copies of the certificates must be verified by a Commissioner of Oaths or Head/Principal of the Institute at which the examinations were taken.
- 3.5
 - (a) Applicants must give careful thought to their choice of degree programme in relation to the entry requirements for that programme and their own subject passes.
 - (b) It is important for applicants to understand that admission will be made, as far as possible, in accordance with the degree preference made by the applicants. Therefore the first preference should be what the candidate genuinely wants to pursue.

- (c) Applicants will be considered for their stated alternatives only if their first choice is unsuccessful and only if places on the alternative degree programme are available. In the event of a candidate not being selected for any of their preferences, an offer may be made which is not in accordance to his/.her preference, should the candidate meet the required entry qualifications.
- (d) Applicants who are in doubt regarding the selection or preference should seek advice from the Admissions Office before completing their forms (at the Campus, Tel: 741427 – 31).
- (e) Details of the courses on offer, entry requirements and guidelines have been outlined in section 4 of this application form.
- (f) All Special Entry applicants will be limited to their first preference only.

3.6 Finance

- 3.6.1 Applicants must ensure that they have the necessary finance to pay on registration. It is the student’s responsibility to secure sponsorship, if this is needed.
- 3.6.2 Decisions on applications for admission to the Institute will NOT be made until the results of all qualifying examinations are known.

3.7 Accommodation

THERE IS LIMITED ACCOMMODATION ON CAMPUS FOR WHICH ADMITTED STUDENTS MUST APPLY TO THE DEAN OF STUDENTS. STUDENTS MAY BE ABLE TO FIND RENTED ACCOMMODATION IN HARARE.

3.8 The decision of the Admissions Committee is final.

SIGNATURE OF APPLICANT: **DATE:**

ENTRY REQUIREMENTS

GENERAL REQUIREMENTS

Normal Entry

For normal entry candidates should:-

- a) Have satisfied the general requirements as prescribed below; and
- b) Have satisfied the special requirements for entry into the particular Programme chosen; and
- c) Have passed English Language and Mathematics at Ordinary Level or approved equivalents.

Special Entry – This admission is considered through non- Zimbabwean Qualifications.

General Requirements

- 1) For all degree programmes, candidates must have 5 ‘O’ level passes at Grade ‘C’ or better with passes in Maths and Science.
- 2) Passes at National Diploma and Higher National Diploma for admission at approved levels in the appropriate field of study.

The following are acceptable to the Institute:-

Ordinary Level Pass or Equivalent

Zimbabwe Schools Examinations Council (ZIMSEC) Certificate, Higher Education Examinations Council (HEXCO) Certificate, Ordinary Level of the Associated Examining Board’s General Certificate of Education; Credit Standard of Cambridge Overseas Higher School Certificate; Ordinary Level of the University of London’s General Certificate of Education and Advanced Standard of the Cambridge Overseas Higher School Certificate.

General Subject Provisions

Subjects must have been chosen from the approved list below and restrictions against the combination of overlapping subjects must have been observed.

Approved subjects for admission purposes are listed in the appendix.

DURATION OF STUDY

Duration of study indicated in section 4 includes (30 thirty weeks of INTERNSHIP during the third year.

TYPE OF ENTRY (ADMISSION)

Indicate the type of entry (admission) preferred with a tick in the relevant box below.

<input type="checkbox"/>	Normal Entry
<input type="checkbox"/>	Special Entry through other non-Zimbabwean Qualifications
<input type="checkbox"/>	Mature Entry
<input type="checkbox"/>	Repeat
<input type="checkbox"/>	Part 2
<input type="checkbox"/>	Part 3

SECTION 4

RE: SCHOOL/CENTRE AND DEGREE/DIPLOMA PROGRAMME CHOICE

Listed below are the Schools and Degree programmes available and the abbreviations used by the Institute to indicate these. Select carefully the School and Degree programmes of your first preference, and enter them in the spaces provided in 4.1 using the relevant abbreviations for the School and Degree programmes shown below. If you wish to be considered for alternative Schools and Degree programmes, in the event of your first choice being unsuccessful, you should also indicate these in the spaces provided.

NB: All Special Entry applications will be limited to one preference only.

DEGREE PROGRAMMES OFFERED:

PROGRAMME	ENTRY REQUIREMENTS	DURATION OF STUDY
SCHOOL OF BUSINESS AND MANAGEMENT SCIENCES (HBMS)		
Financial Engineering (FE) Conventional	3 'A' level passes in Commercial or Science subjects including Mathematics. OR National Diploma in Financial Engineering or equivalent with a pass in 'O' Level Mathematics plus a minimum of 2 years relevant post qualification experience.	4 years
Electronic Commerce (EC) Conventional	2 'A' level passes which should include one of the following: Mathematics, Accounts, Computer Studies and any other subject(s) from the following: Business Studies, Economics, Physics or any relevant commercial subjects. OR A relevant National Diploma plus a minimum of 2 years relevant post qualification experience.	4 years

PROGRAMME	ENTRY REQUIREMENTS	DURATION OF STUDY
SCHOOL OF ENGINEERING AND TECHNOLOGY (HEN)		
Chemical and Process Systems Engineering (ECP) Conventional and Parallel	3 'A' level passes in Mathematics and Chemistry and a third approved subject such as Physics, Technical Drawing, Biology and Computer Science. OR National Diploma in either Chemical Engineering, Mechanical Engineering and Metallurgy plus a minimum of 2 years relevant post qualification experience.	4 years
Electronic Engineering (EE) Conventional and Parallel	2 'A' level passes in Mathematics, Physics and a third approved subject such as Computer Science or Engineering Drawing. OR National Diploma in either Electronic Engineering or Electric Power Engineering and Control & Instrumentation plus a minimum of 2 years relevant post qualification experience.	4 years
Electronic Engineering (EE) Block Release	HND in Electronic Engineering or equivalent relevant qualification.	2 years
Industrial and Manufacturing Engineering (EIM) Conventional and Parallel	2 'A' level passes in Physics and Mathematics, and a third approved subject such as Chemistry or Computer Science. OR National Diploma in Machine Shop, Mechanical Engineering or equivalent plus a minimum of 2 years relevant post qualification experience.	4 years
Industrial and Manufacturing Engineering (EIM) Block Release	HND in Mechanical Engineering or equivalent relevant qualification.	2 years
Polymer Science and Engineering (EPS) Conventional	2 'A' Level passes in Chemistry and either Mathematics or Physics OR National Diploma in Polymer Science or equivalent plus a minimum of 2 years relevant post qualification experience.	4 years
SCHOOL OF INDUSTRIAL SCIENCES AND TECHNOLOGY (HIST)		
Food Processing Technology (FPT) Conventional and Parallel	3 'A' level passes in Chemistry and any other two in either Biology or Physics or Mathematics. OR National Diploma in Food Processing Technology or equivalent plus a minimum of 2 years relevant post qualification experience.	4 years
Food Processing Technology (FPT) Block Release	HND in Food Science or equivalent relevant qualification.	2 years
Biotechnology (BT) Conventional	2 'A' Level passes in Biology and Chemistry, and a third approved subject which could be either Physics or Mathematics. OR National Diploma in Biotechnology, Applied Biology, Biochemistry, Food Science, Chemical Technology or equivalent plus a minimum of 2 years relevant post qualification experience.	4 years
Pharmacy (PT) (Conventional)	3 'A' Level passes in Biology, Chemistry and Physics or Mathematics. OR National Diploma in Pharmaceutical Technology or its equivalent plus a minimum of 2 years relevant post qualification experience. Higher National Diploma in Pharmaceutical Technology or its equivalent.	4 years

PROGRAMME	ENTRY REQUIREMENTS	DURATION OF STUDY
SCHOOL OF INFORMATION SCIENCE AND TECHNOLOGY (HIS)		
Computer Science (CS) Conventional and Parallel	2 'A' Level passes including Mathematics and Physics or Computer Science or any other relevant science subject. OR National Diploma in Computer Studies or equivalent plus a minimum of 2 years relevant post qualification experience.	4 years
Information Technology (IT) Conventional	2 'A' Level passes including Mathematics and Physics or Computer Science or any other relevant science subject. OR National Diploma in Information Technology or equivalent plus a minimum of 2 years relevant post qualification experience.	4 years
Information Technology (IT) Block and Parallel	HND in Information Technology or Computer Studies or equivalent relevant qualification.	2 years
Software Engineering (SE) Conventional	2 'A' Level passes including Mathematics and Physics or Computer Science or any other relevant science subject. OR National Diploma in Information Technology or equivalent plus a minimum of 2 years relevant post qualification experience.	4 years
Information Security & Assurance (SA) Conventional	At least 2 'A' Level passes in Mathematics and either Physics or Computer Science or any other relevant science subject. OR National Diploma in Information Technology or equivalent plus a minimum of 2 years relevant post qualification experience.	4 years

PREFERRED MODE OF STUDY:

Indicate the preferred mode of study with a tick in the relevant box below.

Conventional

Parallel

Block Release

Please Note:

- Conventional is a 4 year fulltime programme where lectures are conducted during the day Monday to Friday and sometimes Saturdays between 0800 hours and 1700 hours. Duration of study is normally 4 years.
- Parallel is a 4 year part-time programme where lectures are conducted during evenings Monday to Saturday between 1700 hours and 1930 hours. Duration of study is normally 4 years. Please note that IT Parallel is a 2 year programme.
- Block Release is a part-time programme where lectures are conducted during the day on block release period of six weeks per block from Monday to Saturday between 0800 hours and 1700 hours. Duration of study is normally 2 years.

8.2 OTHER UNIVERSITIES

8.2.1 Have you ever registered with other universities? Yes (Y)/No (N)

If yes: Name and Address of University attended

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PERIOD OF ATTENDANCE: Starting Year (e.g. 96)

Ending Year (e.g. 99)

PROGRAMME OF STUDY.....

MAJOR SUBJECTS AND GRADES.....

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QUALIFICATION COMPLETED: Yes (Y) No (N)

DATE OF AWARD: (month and year)

OVERALL GRADE/CLASSIFICATION: (if applicable).....

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8.3 ANY OTHER POST SCHOOL LEAVER STUDIES

Have you ever registered with any other College/Institution? Yes (Y) No (N)

IF YES: Name and Address of Institution attended

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PERIOD OF ATTENDANCE: Starting Year (e.g. 07)

Ending Year (e.g. 09)

PROGRAMME OF STUDY:

MAJOR SUBJECTS AND GRADES:

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QUALIFICATIONS COMPLETED: Yes (Y) No (N)

DATE OF AWARD: (month and year)

OVERALL GRADE/CLASSIFICATION: (if applicable).....

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9. FURTHER RELEVANT INFORMATION/REMARKS

9.1 WORK EXPERIENCE/EMPLOYMENT

DATE				OCCUPATION	NAME AND ADDRESS OF EMPLOYER
FROM		TO			
MONTH	YEAR	MONTH	YEAR		

NAMES AND ADDRESSES OF TWO REFEREES

1. 2.

10. PROSPECTIVE SPONSORS

(e.g. self, Government or other organization)

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ARE YOU A HIT STAFF DEPENDENT? Yes (Y)/No (N)

ARE YOU A HIT STAFF MEMBER? Yes (Y)/No (N)

11. I DECLARE THAT THE INFORMATION I HAVE GIVEN IS CORRECT, AND THAT SHOULD IT BE FOUND TO BE FALSE MY APPLICATION WILL BE DISQUALIFIED AND I WILL FACE POSSIBLE LEGAL ACTION.

N.B: BEFORE YOU SIGN AND DATE THIS FORM, PLEASE CHECK THAT YOU HAVE COMPLETED EACH RELEVANT SECTION AND THAT THE INFORMATION IS CORRECT.

SIGNATURE OF APPLICANT:

DATE:

The completed form should be accompanied with certified copies of the following:

- (a) Relevant academic and professional certificates
- (b) Result slips in the case of ND holder applicants
- (c) National Identity Card or first three pages of a candidate’s passport
- (d) Birth Certificate
- (e) Bank Deposit Slip