

**HARARE INSTITUTE OF TECHNOLOGY
POSTGRADUATE ADMISSION APPLICATION FORM**

2020 INTAKE

NB: First read the **NOTES** on the next page, then complete all sections of the form but do **NOT** write in the coloured boxes which are for official use only. Print clearly in ink in the blank spaces and on the dotted lines as required.

PLEASE DEPOSIT A NON REFUNDABLE APPLICATION FEE OF US \$50.00 FOR ZIMBABWEANS AND US\$50.00 FOR INTERNATIONAL APPLICANTS INTO THE HIT BANK ACCOUNT: CBZ, ACCOUNT NUMBER 02420583120037, SWIFT CODE: COBZZWHA BRANCH SORT CODE: 6120 SAPPHIRE BRANCH, HARARE.

BEFORE MAKING PAYMENT THROUGH THE BANK, APPLICANTS MUST VISIT OUR WEBSITE AND OBTAIN A REFERENCE NUMBER WHICH IS USED WHEN DEPOSITING THE APPLICATION FEE

SECTION 1 1. PERSONAL DATA

1.1 SURNAME:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.2 TITLE: e.g Mr/Mrs/Miss/Dr/Ms/Rev/Sr											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.3 FORENAMES: (As on birth certificate)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.4 PREVIOUS SURNAME:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.5 MARITAL STATUS: e.g. Married (M) Single (S) Divorced (D) Widowed (W)											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.6 SEX: Male (M), Female (F)											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.7 NATIONALITY:											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.8 CITIZENSHIP:											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.9 ARE YOU A PERMANENT RESIDENT OF ZIMBABWE? Yes (Y), No (N)											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
IF NOT: What permit do you hold?											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
PERIOD OF RESIDENCE IN ZIMBABWE:											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.10 DATE OF BIRTH: e.g. Day (15) Month (04) Year (08)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.11 PLACE OF BIRTH:											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.12 DO YOU SUFFER FROM ANY PHYSICAL OR OTHER DISABILITIES FOR WHICH SPECIAL ARRANGEMENTS AT INSTITUTE WOULD BE NECESSARY? YES (Y), NO (N)											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
IF YES PLEASE GIVE DETAILS											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.13 NATIONAL I.D NO.: PASSPORT NO.:											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1.14 WOULD YOU REQUIRE ACCOMMODATION AT THE INSTITUTE? Yes (Y), No (N)											<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1.15 ADDRESSE (PERMANENT)

1.16 TELEPHONE NUMBERS

Cell Phone:

Home:

E-Mail:

Office or other contact number:

1.17 NEXT OF KIN

Name:.....

Surname:

E-Mail:.....

Contact mobile number:

N.B: All correspondence will be forwarded to the above address.

SECTION 2

FOR OFFICIAL USE ONLY

CERTIFICATES RECEIVED/VERIFIED

Birth
Marriage
ND
HND

Receipt
Acknowledge
Prev
Ref Asked

'O' Level
'A' Level
School
University

School
College
Other

App No.
Normal
Special
Mature
Repeat

Registration Documents: Issued

Date

Refs Received
School
College
Other
Coded
Letter (R, NQ)
P/A

SECTION 3

3. Notes to all applicants

- 3.1 All applicants must complete all sections of the application form carefully and legibly. If the Institute discovers that any information submitted by the applicant is false, the Institute will reject that application and may refer the matter for legal action.
- 3.2 All applicants must endorse at the bottom of this page that they have understood the notes given below and that they agree to their application being considered under the conditions outlined below.
- 3.3 Applicants should submit this form to the Senior Assistant Registrar, Admissions, HIT, P O Box BE 277, Belvedere, Harare, Zimbabwe.
- 3.4 All applicants MUST submit with this form, photocopies (not originals) of all qualifications/certificates referred to in the application, including birth certificates. The copies of the certificates must be verified by a Commissioner of Oaths or Head/Principal of the Institute at which the examinations were taken.

- 3.5 Applicants must give careful thought to their choice of degree programme in relation to the entry requirements for that programme and their own subject passes.
- 3.6 It is important for applicants to understand that admission will be made, as far as possible, in accordance with the degree preference made by the applicants. Therefore the first preference should be what the candidate genuinely wants to pursue.
- 3.7 Applicants will be considered for their stated alternatives only if their first choice is unsuccessful and only if places on the alternative degree programme are available. In the event of a candidate not being selected for any of their preferences, an offer may be made which is not in accordance to his/.her preference, should the candidate meet the required entry qualifications.
- 3.8 Applicants who are in doubt regarding the selection or preference should seek advice from the Admissions Office before completing their forms (at the Campus, Tel: 263-24-741426 – 33).
- 3.9 Details of the courses on offer, entry requirements and guidelines have been outlined in section 4 of this application form.
- 3.10 All Special Entry applicants will be limited to their first preference only.

3.11 **Finance**

- 3.11.1 Applicants must ensure that they have the necessary finance to pay on registration. It is the student's responsibility to secure sponsorship, if this is needed.
- 3.11.2 Decisions on applications for admission to the Institute will NOT be made until the results of all qualifying examinations are known.

3.12 **Accommodation**

THERE IS LIMITED ACCOMMODATION ON CAMPUS FOR WHICH ADMITTED STUDENTS MUST APPLY TO THE DEAN OF STUDENTS. STUDENTS MAY BE ABLE TO FIND RENTED ACCOMMODATION IN HARARE.

3.13 **The decision of the Admissions Committee is final.**

SIGNATURE OF APPLICANT:

DATE:

3.14 **DURATION OF STUDY**

Duration of study indicated in section 4.

3.15 **TYPE OF ENTRY (ADMISSION)**

Indicate the type of entry (admission) preferred with a tick in the relevant box below.

☐

Normal Entry

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Special Entry through other non-Zimbabwean Qualifications

SECTION 4

4.1 **RE: SCHOOL/CENTRE AND POSTGRADUATE DEGREE/DIPLOMA PROGRAMME CHOICE**

Listed below are the Schools and Degree programmes available and the abbreviations used by the Institute to indicate these. Select carefully the School and Degree programmes of your first preference, and enter them in the spaces provided in 4.4 using the relevant abbreviations for the School and Degree programmes shown below. If you wish to be considered for alternative Schools and Degree programmes, in the event of your first choice being unsuccessful, you should also indicate these in the spaces provided.

NB: All Special Entry applications will be limited to one preference only.

4.2 **DEGREE PROGRAMMES OFFERED:**

PROGRAMME	ENTRY REQUIREMENTS	DURATION OF STUDY
SCHOOL OF BUSINESS MANAGEMENT AND SCIENCES		
Master of Technology Degree in Strategy and Innovation (BMSI)	An undergraduate degree in the field of Business and Management such as Economics, Accounting, Finance, and Marketing. OR Any undergraduate degree in the Science, Technology, Engineering and Mathematics field with at least 2 years working experience at managerial level.	2 years Block Release
SCHOOL OF ENGINEERING AND TECHNOLOGY (ET)		
Master of Technology (MTech) Degree in Machine Design (EMMD)	Applicants must be holders of a relevant Honours Degree from a recognized Institution. Relevant fields include but are not limited to Industrial and Manufacturing Engineering, Production Engineering, Mechanical Engineering Mechatronics Engineering.	3 years Block Release
SCHOOL OF INDUSTRIAL SCIENCES AND TECHNOLOGY (ST)		
Post Graduate Diploma in Medical Dosimetry (SDMD)	Diploma in Radiography or equivalent plus two years relevant post qualification experience. OR Bachelor of Science Honours Degree in Therapeutic Radiography	2 years Part-time
Post Graduate Diploma in Medical Ultrasound (SDMU)	Diploma in Radiography or equivalent plus two years relevant post qualification experience. OR Bachelor of Science/ Bachelor of Technology Honours Degree in Radiography	2 years Full-time
SCHOOL OF INFORMATION SCIENCE AND TECHNOLOGY (IST)		
Master of Technology (MTech) Degree in Cloud Computing (IMCC)	Applicants must be holders of a relevant Honours Degree from a recognized Institution. Relevant fields include but are not limited to Computer Science, Computer Science and Engineering, Software Engineering, Information Technology, Information Systems and Information Security & Assurance.	3 years Block Release
Master of Technology (MTech) Degree in Computer Science (IMCS)	Applicants must be holders of a relevant Honours Degree from a recognized Institution. Relevant fields include but are not limited to Computer Science and Computer Science & Engineering.	3 years Block Release
Master of Technology (MTech) Degree in Information Technology (IMIT)	Applicants must be holders of a relevant Honours Degree from a recognized Institution. Relevant fields include but are not limited to Information Technology, Information System, Computer Science, Information Security & Assurance and Software Engineering.	3 years Block Release
Master of Technology (MTech) Degree in Software Engineering (IMSE)	Applicants must be holders of a relevant Honours Degree from a recognized Institution. Relevant fields include but are not limited to Software Engineering, Software Technology, Computer Science and Computer Science & Engineering.	3 years Block Release

4.3 **PREFERRED MODE OF STUDY:**

Indicate the preferred mode of study with a tick in the relevant box below.

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Full-time

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Part-time

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Block Release

4.4 **SCHOOL AND DEGREE PROGRAMME CHOICES**

Refer to preceding table, then complete the following sections.

N.B: Use the abbreviations shown to indicate the School and Degree programme preferred.

PREFERENCES	DEGREE PROGRAMME	SCHOOL
1		
2		

5. **SCHOOL EXAMINATIONS FOR WHICH RESULTS ARE KNOWN**

(Indicate 'O' Level Mathematics and English only, then all 'A' Level Subject)

DATE	EXAMINING BODY	LEVEL	SUBJECTS	RESULTS/GRADE

6. **DIPLOMAS OR OTHER QUALIFICATIONS HELD**

DATE	INSTITUTE	LEVEL	PROGRAMME	RESULTS/GRADE

7. UNIVERSITY ATTENDED

7.1 HARARE INSTITUTE OF TECHNOLOGY

Have you ever registered with the Harare Institute of Technology? Yes (Y)/No (N)

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IF YES: PERIOD OF ATTENDANCE: Starting Year (e.g. 07)

Ending Year (e.g. 10)

PROGRAMME OF STUDY: (e.g./B. Tech, M. Tech)

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MAJOR SUBJECTS AND GRADES:

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QUALIFICATION COMPLETED: Yes (Y) No (N)

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DATE OF AWARD (e.g. Month (06) Year (00))

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OVERALL GRADE/CLASSIFICATION (if applicable).....

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7.2 PREVIOUS UNIVERSITIES OR SIMILAR INSTITUTE ATTENDED

(If outside Zimbabwe, give full address)

Name and Address of University attended

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PERIOD OF ATTENDANCE: Starting Year (e.g. 96)

Ending Year (e.g. 99)

PROGRAMME OF STUDY.....

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MAJOR SUBJECTS AND GRADES.....

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QUALIFICATION COMPLETED: Yes (Y) No (N)

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DATE OF AWARD: (month and year)

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OVERALL GRADE/CLASSIFICATION: (if applicable).....

7.3 PREVIOUS UNIVERSITIES OR SIMILAR INSTITUTE ATTENDED

(If outside Zimbabwe, give full address)

Name and Address of University attended

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PERIOD OF ATTENDANCE: Starting Year (e.g. 96)
Ending Year (e.g. 99)

PROGRAMME OF STUDY.....

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MAJOR SUBJECTS AND GRADES.....

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QUALIFICATION COMPLETED: Yes (Y) No (N)

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DATE OF AWARD: (month and year)

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OVERALL GRADE/CLASSIFICATION: (if applicable).....

8 FURTHER RELEVANT INFORMATION/REMARKS

8.1 WORK EXPERIENCE/EMPLOYMENT

DATE				OCCUPATION	NAME AND ADDRESS OF EMPLOYER
FROM		TO			
MONTH	YEAR	MONTH	YEAR		

8.2 NAMES AND ADDRESSES OF TWO REFEREES

1.

2.

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9 PROSPECTIVE SPONSORS

(e.g. self, Government or other organization)

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ARE YOU A HIT STAFF DEPENDENT? Yes (Y)/No (N)

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ARE YOU A HIT STAFF MEMBER? Yes (Y)/No (N)

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- 10. I DECLARE THAT THE INFORMATION I HAVE GIVEN IS CORRECT, AND THAT SHOULD IT BE FOUND TO BE FALSE MY APPLICATION WILL BE DISQUALIFIED AND I WILL FACE POSSIBLE LEGAL ACTION.**

N.B: BEFORE YOU SIGN AND DATE THIS FORM, PLEASE CHECK THAT YOU HAVE COMPLETED EACH RELEVANT SECTION AND THAT THE INFORMATION IS CORRECT.

SIGNATURE OF APPLICANT:

DATE:

The completed form should be accompanied with certified copies of the following:

- (a)** Relevant academic and professional certificates
- (b)** Degree Transcript(s)
- (c)** National Identity Card or first two pages of a candidate's passport
- (d)** Birth Certificate
- (e)** Bank Deposit Slip