

HARARE INSTITUTE OF TECHNOLOGY

2018 DIARY OF EVENTS

JANUARY 2018

| | | |
|------------------------|------|---|
| Tuesday 2 | | University Opens |
| Monday 8 | 0900 | Space Allocation Committee |
| Tuesday 9 | 1400 | School Planning Committee: Business and Management Sciences |
| Monday 15 | 0900 | PLANNING AND RESOURCE ALLOCATION COMMITTEE |
| Wednesday 17 | 0900 | Deans' Forum |
| Thursday 18 | 0900 | COMPUTER COMMITTEE |
| Monday 22 – Tuesday 23 | | School Planning Committee: Industrial Sciences and Technology; Engineering and Technology; Information Science and Technology |
| Wednesday 24 | 0900 | Library Committee |
| Thursday 25 | 0930 | RESOURCE MOBILIZATION COMMITTEE |
| | 1430 | BOARD OF DISPOSAL COMMITTEE |
| Friday 26 | 0900 | Quality Assurance Committee |
| Monday 29 | 1000 | Food Committee |
| Wednesday 31 | 0900 | Information and Communication Technology Services Committee |

FEBRUARY 2018

| | | |
|------------------------|------|--|
| Thursday 1 | 1000 | FINANCE, RISK AND AUDIT COMMITTEE |
| Friday 2 | 0900 | ACADEMIC BOARD (To Assess Semester Preparedness) |
| Monday 5 | 0900 | Student Affairs Committee |
| Tuesday 6 | 1400 | COMMITTEE ON AFFILIATE/ ASSOCIATE STATUS |
| Wednesday 7 – Friday 9 | | Registration of Returning Students |
| Wednesday 7 | 1430 | HIT PENSION FUND BOARD OF TRUSTEES |
| Thursday 8 | 0900 | ACADEMIC BOARD (To consider Regulations) |
| Monday 12 | 0900 | Deans' Forum |
| | | SECOND SEMESTER BEGINS |
| Tuesday 13 | 1415 | RESEARCH BOARD |

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|--------------|------|--|
| Wednesday 14 | 1000 | STAFF DEVELOPMENT COMMITTEE |
| Thursday 15 | 1000 | SALARIES AND CONDITIONS OF SERVICE COMMITTEE |
| Tuesday 20 | 0900 | HIGHER DEGREES COMMITTEE |
| Thursday 22 | 0900 | SENATE |
| Thursday 22 | 1415 | CAMPUS DEVELOPMENT COMMITTEE |
| Friday 23 | 0900 | School Board: Business and Management Sciences |
| Monday 26 | 0900 | International Relations Committee |
| Tuesday 27 | 1415 | Institutional Advancement and Resource Development Committee |

MARCH 2018

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|-------------------------|------|---|
| Friday 2 | 0900 | Innovation and Technology Committee |
| Monday 5 | 0900 | Deans' Forum |
| Tuesday 6 | 1000 | Works Council |
| Thursday 8 | 0900 | School Planning Committee: Industrial Sciences and Technology, Engineering and Technology, Information Science and Technology |
| | | Deadline for Submission of Draft Examination Question Papers, Model Answers and Course Outlines to Examinations Office |
| Friday 9 | 1400 | School Planning Committee: Business and Management Sciences |
| Monday 12 – Thursday 15 | 0900 | Departmental/School Boards Meetings (To select new students intake) |
| Friday 16 | 0900 | PLANNING AND RESOURCE ALLOCATION COMMITTEE |
| Monday 19 | 1000 | ACADEMIC STAFF PROMOTIONS COMMITTEE |
| | 1430 | NON-ACADEMIC STAFF PROMOTIONS COMMITTEE |
| Tuesday 20 | 0900 | RESEARCH BOARD |
| Wednesday 21 | 1000 | HONORARY DEGREES AND DISTINCTIONS COMMITTEE |
| Thursday 22 | 0900 | ACADEMIC BOARD (To select New Students Intake) |
| Friday 23 | 0900 | Committee on Academic Ceremonies |
| Tuesday 27 | 1415 | Institutional Advancement and Resource Development Committee |
| Wednesday 28 | 0900 | School Board: Information Science and Technology, Engineering and Technology, Industrial Sciences and Technology |
| Thursday 29 | 1000 | INSTITUTE BOARD |

APRIL 2018

Monday 2 –Friday 6

MID-SEMESTER BREAK

Wednesday 4 0900

Deans' Forum

Thursday 5 1000

FINANCE, RISK AND AUDIT COMMITTEE

Monday 9 1430

Space Allocation Committee

Wednesday 11 0900

COMPUTER COMMITTEE

Friday 20 0900

Hiring of Facilities Committee

Wednesday 25 0900

HIGHER DEGREES COMMITTEE

Thursday 26 1000

INSTITUTE BOARD

Friday 27 1000

Institutional Advancement and Resource Development Committee

MAY 2018

Wednesday 2 0900

Committee on Academic Ceremonies

Thursday 3 0900

ACADEMIC BOARD (To Consider Regulations)

Wednesday 9 0900

RESEARCH BOARD

Thursday 10 0900

Quality Assurance Committee

1430

RESOURCE MOBILIZATION COMMITTEE

Monday 14- Friday 18

SWOT WEEK

Monday 14 0900

Library Committee

Wednesday 16 0900

Deans' Forum

Friday 18 0900

Information and Communication Technology Services Committee

Vice Chancellor's Scholarship and Innovation Fund Golf Tournament

Monday 21

SECOND SEMESTER EXAMINATIONS BEGIN

Thursday 24 0900

Innovation and Technology Committee

Monday 28 1000

Institutional Advancement and Resource Development Committee

Tuesday 29 0900

SENATE**JUNE 2018**

Friday 1 1000

International Relations Committee

Monday 4

SECOND SEMESTER EXAMINATIONS END

Thursday 7 1000

EXECUTIVE COMMITTEE

| | | |
|---------------------------|------|---|
| Wednesday 13 | 1000 | CAMPUS DEVELOPMENT COMMITTEE |
| Thursday 14 | 1000 | FEES REVISION COMMITTEE |
| Monday 18 – Thursday 21 | | Departmental Examiners Board Meetings / School Board of Examiners Meetings |
| Tuesday 26 – Wednesday 27 | 0900 | ACADEMIC BOARD (To consider Results of the Second Semester Examinations) |
| Thursday 28 | 1000 | INSTITUTE BOARD |
| | 1430 | Institutional Advancement and Resource Development Committee |
| Friday 29 | 0900 | Deans' Forum |
| JULY 2018 | | |
| Monday 2 | 0900 | SENATE |
| | | PUBLICATION OF EXAMINATION RESULTS |
| Wednesday 4 | 0900 | PLANNING AND RESOURCE ALLOCATION COMMITTEE |
| | 1415 | School Planning Committee: Business and Management Sciences; Industrial Sciences and Technology; Engineering and Technology |
| Thursday 5 | 1415 | School Planning Committee: Information Science and Technology |
| Wednesday 11 | 0900 | Deans' Forum |
| Thursday 12 | 0900 | Termination of Studies (Appeals) Committee |
| Friday 13 | 0900 | ACADEMIC STAFF PROMOTIONS COMMITTEE |
| Monday 16 | 0900 | RESEARCH BOARD |
| | 1400 | COMPUTER COMMITTEE |
| Tuesday 17 | 0900 | Staff Development Committee |
| Friday 20 | 1000 | FINANCE, RISK AND AUDIT COMMITTEE |
| | 1430 | Space Allocation Committee |
| Wednesday 25 | 1000 | RESOURCE MOBILIZATION COMMITTEE |
| Wednesday 25 | 1430 | HONORARY DEGREES AND DISTINCTIONS COMMITTEE |
| Friday 27 | 0900 | Technovation Day |
| Monday 30 | 1000 | Institutional Advancement and Resource Development Committee |

AUGUST 2018

| | | |
|-------------------------|------|--|
| Wednesday 1 | 0900 | ACADEMIC BOARD (To Assess Semester Preparedness) |
| Thursday 2 – Friday 3 | | Registration of New Students |
| Monday 6 – Friday 10 | | Orientation of New Students |
| Wednesday 8 – Friday 10 | | Registration of Returning Students |
| Wednesday 15 | 0900 | Committee on Academic Ceremonies |
| | | FIRST SEMESTER BEGINS |
| Thursday 16 | 0900 | Innovation and Technology Committee |
| Friday 17 | 1000 | HIT PENSION FUND BOARD OF TRUSTEES |
| Friday 17 | 0900 | Deans' Forum |
| Wednesday 22 | 0900 | Library Committee |
| | 1400 | Quality Assurance Committee |
| Thursday 23 | 1430 | Institutional Advancement and Resource Development Committee |

SEPTEMBER 2018

| | | |
|-----------------------|------|---|
| Monday 3 | 0900 | STUDENTS AFFAIRS COMMITTEE |
| | 1000 | Works Council |
| | | Deadline for Submission of Draft Examination Question Papers, Model Answers and Course Outlines to Examinations Office |
| Thursday 6 | 0900 | SENATE |
| Wednesday 12 | 0900 | RESEARCH BOARD |
| Thursday 13 | 1000 | CAMPUS DEVELOPMENT COMMITTEE |
| | 1400 | SALARIES AND CONDITIONS OF SERVICE |
| Wednesday 19 | 0900 | Committee on Academic Ceremonies |
| Thursday 20 | 1000 | FINANCE, RISK AND AUDIT COMMITTEE |
| Friday 21 | 0900 | Deans' Forum |
| Monday 24 – Friday 28 | | MID-SEMESTER BREAK |
| Monday 24 | 0900 | STRATEGIC PLANNING COMMITTEE |
| | 1000 | Institutional Advancement and Resource Development Committee |

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|---------------------------|------|---|
| Thursday 29 | 0900 | Space Allocation Committee |
| Friday 30 | | FIRST SEMESTER EXAMINATIONS END |
| DECEMBER 2018 | | |
| Wednesday 5 - Friday 7 | | Departmental Boards of Examiners Meetings and School Boards of Examiners meetings |
| Monday 10 | 1000 | Institutional Advancement and Resource Development Committee |
| Monday 10 | 1415 | BOARD OF DISPOSAL COMMITTEE |
| Thursday 13 | 1000 | INSTITUTE BOARD |
| Tuesday 18 – Wednesday 19 | 0900 | ACADEMIC BOARD (To Consider Results of the First Semester Examinations) |
| Friday 21 | | PUBLICATION OF EXAMINATION RESULTS |
| JANUARY 2019 | | |
| Wednesday 2 | | University Opens |