



Main Campus
15015 Ganges Road
Belvedere
Harare
Zimbabwe

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Website: www.hit.ac.zw

REQUEST FOR QUOTATION: TAXI SERVICES

TO: Taxi Services

CLOSING DATE: 11 July 2022

DATE: 4 July 2022

CLOSING TIME: 1630hrs

RETURN QUOTATION TO: BUYING UNIT

CONTACT PERSON: Mr Kativhu /Mr Chipoyera

ITEM NUMBER	DESCRIPTION (Please give full specification)	QUANTITY
	Taxi services to transport library staff on late night duty which ranges from 25 July to 25 November 2022	
	Distances to be covered	
	Various locations in Harare, charge per kilometre	
	Taxis must be registered with road compliance paperwork available	

INSTRUCTIONS AND CONDITIONS

1. Submit proof of registration with the Procurement Regulatory Authority of Zimbabwe in the specified category
2. Submit Current Valid Tax Clearance Certificate bearing the name of the company
3. Submit quotations in USD, payable at the official prevailing bank rate on the date of payment
4. Payment is after provision of services on weekly basis
5. Pick up point is Harare Institute of Technology
6. Quotations must be submitted in sealed envelopes to the Procurement Department at Harare Institute of Technology