

NOTICE TO SHAREHOLDER AND STAKEHOLDERS

Notice is hereby given of the Harare Institute of Technology (HIT) Fifth (5th) Annual General Meeting (AGM) to be held on Tuesday 5 August 2025 commencing at 1400 hours in the Board Room, Ministry of Higher and Tertiary Education, Innovation, Science and Technology Development in Harare. The AGM is being held in compliance with the Public Entities Corporate Governance Act, Chapter 10:31, No 4/2018.

The meeting will be held using the hybrid format with some attendees participating physically and others virtually as shall be advised through invitation letters.

Agenda

Welcome Address

Board Chairperson's Statement

Ordinary Business

To confirm the Quorum, Notice and Agenda for the 5th Annual General Meeting. To confirm the Minutes of the 4th Annual General Meeting held on 28 August 2024 and discuss the Matters arising from the meeting.

Corporate Reports

To receive, consider and adopt the Annual Operations Report, Financial Statements, Compliance Report and Auditors Report for the Financial Year ended 31 December 2024

Directors' Remuneration

To note and confirm the Directors fees for the year ended 31 December 2024

Institute Auditors

To note and confirm the Auditors Fees for the year ended 31 December 2024 and the re-appointment of Grant Thornton as the Institute Auditors for the financial year ending 31 December 2025.

Shareholder's Report

Address by the Honorable Minister of Higher and Tertiary Education, Innovation, Science and Technology Development – Dr Frederick Shava

By order of the Harare Institute of Technology Board



H Njonga

University Registrar & Institute Board Secretary

11 July 2025

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